

**LOS RIOS COLLEGE FEDERATION OF TEACHERS  
EXECUTIVE BOARD MEETING**

**AGENDA**

**October 4, 2023**

**3:00 – 5:00 PM**

**Join Zoom Meeting**

<https://us06web.zoom.us/j/82870790512?pwd=UjFYb0hrZGhRQy9YaU1SK1BqYys5Zz09>

**LRCFT Exec:** 3-5 pm (first/third Wednesday): Oct. 4, 18; Nov. 1, 15; Dec. 13

**LRCFT PAFC:** 3-5 pm (second Wednesday): Oct. 11, Nov. 8, Dec. 13

**Chancellor's Cabinet:** 3-4 pm (fourth Monday): Oct. 23, Nov. 27, no Dec. meeting

**SUJIC:** 2-3 pm (fourth Monday): October 23; November 27

**LRCDD BOT:** 5:30-7:30 pm (second Wed.): Oct. 18 (FLC), Oct. 27-28 (retreat); Nov. 8, Dec. 13

**LRCFT Presidents:** 2-3 pm (second Wed.): October 11, November 8, December 13

**Sac Central Labor Council: Exec. Council/Delegates:** 6-7 pm (second Wed.): Oct. 11, Nov. 8, Dec. 13

**LRCFT Grievance workshop:** October TBA

**CFT standing committees:** September 30, San Jose (first meeting is in person; future meetings zoom)

**Sacramento City Council Eric Guerra campaign event:** October 7, Saturday, 5 pm, Fairytale Town

**SCLC Union Job fair:** October 11, Wednesday, 11-3 pm, 3001 Florin Road (Florin Light Rail station)

**CFT CCC Division Council:** October 13, Friday, 3-7 pm, San Jose

**CFT State Council:** October 14, Saturday, 1-4 pm, San Jose

**AFT Civil, Human, & Women's Rights Conference:** October 20-22, Houston, Texas

**Membership appreciation event:** Play: "Papi, Me, and Cesar Chavez." October 22, 4 pm: B St. Theater

**SCLC Salute to Labor dinner:** November 16, Thursday, 6 pm, Golden 1 Center

**Sacramento Run to Feed the Hungry Race:** November 23, William Land Park

**LRCFT campus president elections:** December TBA

**LRCFT Holiday Party:** December 13, 5-7 pm

**Rev. Dr. Martin Luther King Jr. March:** January 15, Monday

**FACCC Advocacy and Policy Conference:** Feb. 25-26, Sunday-Monday

**Cesar Chavez Day March:** March 30, Saturday

**CFT: The March in March!** March, Sacramento Capitol, TBA

**Cuba Labor trip:** late April-early May: TBA

**May Day:** May 6, Monday

**LRCFT Union picnic:** May 10, Friday

**AFT 2024 National Biennial Convention:** July 22-25, Mon.-Thurs., Houston, Texas

Equity Statement: "The LRCFT is committed to providing an environment free from discrimination and harassment. We ask all meeting participants to embrace our values of equity and equality and conduct themselves in this meeting consistent with those values. Professionalism should be always exhibited. We have designated Jason Newman as the 1<sup>st</sup> point of contact for anyone who thinks they have experienced discriminatory, harassing or otherwise unacceptable behavior, and we urge you to contact him if you have any concerns."

| <b><u>Item</u></b> | <b><u>Presenter</u></b> | <b><u>Agenda Subject</u></b>  |
|--------------------|-------------------------|---|
| 1.                 | Newman                  | Call to order/establishment of quorum - 3:00 PM   |
| 2.                 | Newman                  | Approval of September 20 meeting minutes and current agenda<br><i>Public Comment</i> (non-board members, 3 mins/person) |

### **Action Items**

|     |                  |  |
|-----|------------------|--|
| 3.  | Rowe             | Treasurer report: September (1 <sup>st</sup> read/action/susp/10 mins)                     |
| 4.  | Newman           | SCLC <i>Salute to Labor</i> dinner event contribution (2 <sup>nd</sup> read/2 mins)        |
| 5.  | Newman           | LRCFT race team: <i>Run to Feed the Hungry</i> (1 <sup>st</sup> read/action/suspen/2 mins) |
| 6.  | Newman/Mayorga   | New LRCFT union swag to order? (1 <sup>st</sup> read/5 mins)                               |
| 7.  | Newman/Henderson | LRCFT response options for ARC Davies Hall closure (1 <sup>st</sup> read/15 mins)          |
| 8.  | Newman           | LRCFT fall elections Nominating committee (1 <sup>st</sup> read/action/sus/3 mins)         |
| 9.  | Telles/Henderson | LRCFT fall elections: Electronic Voting (1 <sup>st</sup> read/10 minutes)                  |
| 10. | Telles/Aldredge  | Stewards program implementation (1 <sup>st</sup> read/10 mins)                             |

### **Discussion**

|     |                   |  |
|-----|-------------------|--|
| 11. | Newman            | Questions of reports? (DAS/LRCFT Pres., Chief Neg., PAFC chair (10 mins) |
| 12. | Newman/Henderson  | Update on DEIA BOG regs and CFT complaint (10 mins)                      |
| 13. | Newman            | Chat use during exec. board meetings (10 mins)                           |
| 14. | Campus Presidents | LRCFT Membership campaign 2023-2024: campus reports (10 mins)            |
| 15. | Newman/Henderson  | LRCFT Exec. Board Policies revision: Governance (15 mins)                |
| 16. | Board Members     | <i>Emerging Issues/New Business/For the good of the order?</i>           |

### **Adjournment**

*Next meeting: October 18, 3-5 pm*

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## ACTION ITEM INFORMATION

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1.

**Requested by:** Stephanie Rowe, Treasurer

**Subject:** Treasurer report

**Time required for discussion:** 10 minutes

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Treasurer report takes place at the second meeting of the month but we did not have enough time last meeting. A report will also be provided at the next meeting. The board will vote to approve the budget report.

**BUDGET IMPLICATIONS: TBD**

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2.

**Requested by:** Jason Newman

**Subject:** LRCFT participation and contribution to annual SCLC *Salute to Labor* dinner

**Time required for discussion:** 2 minutes

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

SCLC's annual *Salute to Labor* dinner takes place November 16 at 6 pm at Golden 1 Center on the floor of the King's basketball court. For a \$2500.00 contribution, LRCFT receives a table for 8 people and prominent mention in the print and digital promo literature of the event. This is the most important event of the year for the Central Labor Council. Proceeds from the event fund the Labor Council's staff and programs. From the event program:

*This year marks the 23rd annual Salute to Labor Awards Gala, the Sacramento Central Labor Council's marquee event that pays tribute to the achievements of Organized Labor's key leaders, issues, campaigns as well as partners and allies who have fought alongside Labor to advance the values that we uphold and defend.*

**BUDGET IMPLICATIONS: \$2500. Allocation of \$2000 is included in our previously budgeted items approved by the board. Increase cost stems from extra cost of renting Golden 1 Center. Allocation comes from Contributions.**

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3.

**Requested by:** Jason Newman

**Subject:** LRCFT race team: Run to Feed the Hungry

**Time required for discussion:** 5 mins

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

LRCFT has funded a race team for many years for the Sac RTFH race event. Professor Mike Angelone from ARC has served as race captain. In the past, we have 25 team members x \$50 each = \$1250.00

**BUDGET IMPLICATIONS: \$2500. Allocation comes from membership outreach budget.**

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4.

**Requested by:** Jason Newman

**Subject:** New LRCFT Swag to order?

**Time required for discussion:** 10 mins

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Our LRCFT swag needs to be replenished. LRCFT is reaching out to more members and nonmembers in person on our campuses and in our communities daily. We have a good supply of green grocery bags and pens, and a few remaining buttons and Chavez/MLK magnets. But that is it.

Robyn Waxman is currently creating a new general LRCFT adhesive sticker with our logo to affix. We can also contract with our print vendor to turn the adhesive sticker into a magnet. Robyn also recently designed a LRCFT member sticker for use by the campuses.

The proposal is to purchase **500 first aid kits with union logo for \$875. And 100 (\$873) or 200 (\$1518.00) aluminum water bottles with union logo.** And 500 pocket sized jotter notepad with pen for \$725. Our new LRCFT logo sticker can be affixed to the notepad.

In preparation for MLK and Cesar Chavez marches 2024, we should purchase another round of magnets with separate MLK/LRCFT and Chavez/LRCFT images as we have done in the past. The cost for 500 **Chavez magnets and 500 MLK magnets is \$890.00.**

**BUDGET IMPLICATIONS: \$2500. Allocation comes from membership outreach budget.**

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5.

**Requested by: Jason Newman**

**Subject:** LRCFT response options for ARC Davies Hall closure

**Time required for discussion:** 15 minutes

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

What options should LRCFT explore in response to the District’s decision making surrounding the ARC Davies Hall closure? We are in discussions with our attorney David Conway and will produce a report pending for our Oct. 4 meeting.

**BUDGET IMPLICATIONS: \$0-\$50,000.**

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6.

**Requested by:** Jason Newman

**Subject:** LRCFT Fall Elections Nominating committee

**Time required for discussion:** 3 minutes

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

LRCFT President recommends appointments to the board. We need to form a Nominating Committee for elections this semester. From the LRCFT Constitution:

*Article VI: Elections: Section 1. Any member in good standing may be nominated for office. A nominating committee shall be appointed by the LRCFT president, in consultation with the Executive Board, at least 30 days, but not more than 60 days, prior to scheduled elections for the purpose of identifying candidates for all offices. The report of said committee shall be presented at least 20 days prior to the scheduled election. Other candidates may be nominated by a petition signed by at least five LRCFT members and the candidate, and shall be received at least 15 days prior to the date of election.*

**BUDGET IMPLICATIONS: none**

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7.

**Requested by:** Jason Newman

**Subject:** Electronic Voting system: LRCFT Fall elections

**Time required for discussion:** 10 minutes

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

LRCFT needs to switch to an electronic voting system for a variety of reasons. In general, electronic voting is more reliable and cost efficient.

**BUDGET IMPLICATIONS: TBD. But cheaper than using the US postal system.**

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**8.**

**Requested by:** James Telles and Teresa Aldredge

**Subject:** Stewards program implementation

**Time required for discussion:** 15 minutes

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

The stewards program passed by the board last semester has been determined by our Elections Committee (James, Teresa A, Rebecca Goodchild, Oranit, Mike H, and me) to present several problems in the context of LRCFT fall elections that require further discussion prior to implementation: Should all stewards be compensated? What is the relationship between steward's duties and rep duties?

*Steward's network:*

<https://docs.google.com/document/d/1AcmaIDCw5HrWMb39MH1Z-atKz2-Vw8rinAuLcUhDzmg/edit?usp=sharing>

**Budget implications: Compensating stewards will be very expensive. TBD**

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9.

**Requested by: Jason Newman**

**Subject:** Questions about reports? (DAS Pres. report, LRCFT Pres., Chief Neg. PAFC chair)

**Time required for discussion:** 10 minutes

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Providing reports at the start of the meeting takes too much time away from action items and discussions on other topics. These reports are provided ahead of the meeting. Read the reports and provide any questions to the report-providers later in the agenda.

**BUDGET IMPLICATIONS: none.**

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10.

**Requested by:** Newman/Henderson

**Subject:** Update on DEIA BOG regs and CFT complaint

**Time required for discussion:** 10 minutes

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only



**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Update on DEIA BOG regs and CFT complaint after CFT meeting this weekend in San Jose when Jason met with CFT President Jeff Freitas on the topic.

**BUDGET IMPLICATIONS:** none.

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**11.**

**Requested by:** Jason Newman

**Subject:** Use of the chat zoom function in LRCFT board meetings

**Time required for discussion:** 10 minutes

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

In the context of legal and fiduciary concerns regarding the chat function and Robert's Rules in hybrid zoom meetings, we need to discuss an appropriate use of chat in our board meetings. I asked our attorney, David Conway, to provide advice/guidelines in the form of a best practices document for chat use.

**BUDGET IMPLICATIONS:** none.

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**12.**

**Requested by:** Jason Newman

**Subject:** LRCFT Membership campaign 2023-2024: campus reports

**Time required for discussion:** 10 minutes

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action

- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Now that we have signed another strong contract, we should activate a membership campaign for the academic year to sign up as many new members as possible. We are updating the membership form on the LRCFT website to reflect the new dues amount based on board decision. We will also receive our latest bargaining unit report that lists all LRCFT members from the district in late September. Let's discuss collectively how to best approach a membership campaign. Each campus team should create a workable plan to increase membership from their campus. Campus teams will update on progress to date.

**BUDGET IMPLICATIONS:** none

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**13.**

**Requested by:** Jason Newman

**Subject:** LRCFT Exec. Board Policies Revisions: *Governance*

**Time required for discussion:** 5 minutes

**Type of Consideration:**

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

**DESIRED OUTCOME:** State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Discuss on-going board revisions to our existing constitution, policies, and by laws. Revising our constitution by the board, however, requires an at large LRCFT membership vote to ratify any changes. Let us begin the process of revamping our policies and by laws, taking one section at a time. Last Semester we discussed and accepted changes to the Dispute Resolution section of the policies. At our next meeting, let's examine another section, "Governance."

**BUDGET IMPLICATIONS:** none

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