

**LOS RIOS COLLEGE FEDERATION OF TEACHERS
EXECUTIVE BOARD MEETING**

AGENDA

October 18, 2023

3:00 – 5:00 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/82870790512?pwd=UjFYb0hrZGhRQy9YaU1SK1BqYys5Zz09>

LRCFT Exec: 3-5 pm (first/third Wednesday): Oct. 18; Nov. 1, 15; Dec. 13

LRCFT PAFC: 3-5 pm (second Wednesday): Nov. 8, Dec. 13

Chancellor's Cabinet: 3-4 pm (fourth Monday): Oct. 23, Nov. 27, no Dec. meeting

SUJIC: 2-3 pm (fourth Monday): October 23; November 27

LRCDD BOT: 5:30-7:30 pm (second Wed.): Oct. 18 (FLC), Oct. 27-28 (retreat); Nov. 8, Dec. 13

LRCFT Presidents: 2-3 pm (second Wed.): November 8, December 13

Sac Central Labor Council: Exec. Council/Delegates: 6-7 pm (second Wed.): Nov. 8, Dec. 13

LRCFT Grievance workshop: October TBA

CFT CCC Division Council: October 13, Friday, 2-7 pm, San Jose

CFT State Council: October 14, Saturday, 1-4 pm, San Jose

AFT Civil, Human, & Women's Rights Conference: October 20-22, Houston, Texas

Membership appreciation event: October 22, Sunday, 4 pm, "Papi, Me, and Cesar Chavez." B St. Theater

SCLC Salute to Labor dinner: November 16, Thursday, 6 pm, Golden 1 Center

Sacramento Run to Feed the Hungry Race: November 23, William Land Park

LRCFT campus president elections: December TBA

LRCFT Holiday Party: December 13, 5-7 pm

Rev. Dr. Martin Luther King Jr. March: January 15, Monday

FACCC Advocacy and Policy Conference: Feb. 25-26, Sunday-Monday

Cesar Chavez Day March: March 30, Saturday

CFT: The March in March! March 4, Monday, Sacramento Capitol, TBA

Cuba Labor trip: late April-early May: TBA

May Day: May 6, Monday

LRCFT Union picnic: May 10, Friday

AFT 2024 National Biennial Convention: July 22-25, Mon.-Thurs., Houston, Texas

Equity Statement: "The LRCFT is committed to providing an environment free from discrimination and harassment. We ask all meeting participants to embrace our values of equity and equality and conduct themselves in this meeting consistent with those values. Professionalism should be always exhibited. We have designated Jason Newman as the 1st point of contact for anyone who thinks they have experienced discriminatory, harassing or otherwise unacceptable behavior, and we urge you to contact him if you have any concerns."

Item Presenter Agenda Subject

1. Newman Call to order/establishment of quorum - 3:00 PM
2. Newman Approval of October 4 meeting minutes and current agenda
Public Comment (non-board members, 3 mins/person)

Action Items

3. Rowe Treasurer: budget report (1st read/action/susp/10 mins)
4. Newman/Mayorga New LRCFT union swag to order? (2nd read/5 mins)
5. Telles/Henderson Election Committee report & finalizing election notice (2nd read/10 mins)
6. Henderson LRCFT fall elections: Electronic Voting (2nd read/5 minutes)
7. Telles/Newman Stewards program implementation committee (1st read/5 mins)
8. Newman LRCFT fall elections: Nominating comm. ARC appointee (2nd read/5 mins)

Closed Session: ED compensation: 30 minutes

Discussion

9. Board members Q's from reports? (DAS Pres, LRCFT Pres, Chief Neg., PAFC chair/10 mins)
10. Henderson LRCFT town hall forum at ARC: Davies Hall closure & PERB filing (10 mins)
11. Lum Success Coaches and Online Courses (10 mins)
12. Lum/Newman DEIA/Performance Review email sent to faculty (5 mins)

13. Newman Chat use during exec. board meetings (10 mins)
14. Campus Presidents LRCFT Membership campaign 2023-2024: campus reports (10 mins)
15. Newman/Henderson LRCFT Exec. Board Policies revision: Governance (15 mins)

16. Board Members *Emerging Issues/New Business/For the good of the order?*

Adjournment

Next meeting: November 1, 3-5 pm

ACTION ITEM INFORMATION

1.

Requested by: Stephanie Rowe, Treasurer

Subject: Treasurer budget report

Time required for discussion: 10 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Treasurer budget report takes place at the second meeting of the month. The board will vote to approve the budget report.

BUDGET IMPLICATIONS: TBD

2.

Requested by: Jason Newman

Subject: New LRCFT Swag to order?

Time required for discussion: 10 mins

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions

Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Our LRCFT swag needs to be replenished. LRCFT is reaching out to more members and nonmembers in person on our campuses and in our communities daily. We have a good supply of green grocery bags and pens, and a few remaining buttons and Chavez/MLK magnets. But that is it.

Robyn Waxman is currently creating a new general LRCFT adhesive sticker with our logo to affix. We can also contract with our print vendor to turn the adhesive sticker into a magnet. Robyn also recently designed a LRCFT member sticker for use by the campuses.

The proposal is to purchase **500 first aid kits with union logo for \$875. And 100 (\$873)** or 200 (\$1518.00) **aluminum water bottles with union logo.** And 500 pocket sized jotter notepad with pen for \$725. Our new LRCFT logo sticker can be affixed to the notepad.

In preparation for MLK and Cesar Chavez marches 2024, we should purchase another round of magnets with separate MLK/LRCFT and Chavez/LRCFT images as we have done in the past. The cost for **500 Chavez magnets and 500 MLK magnets is \$890.00.**

BUDGET IMPLICATIONS: \$2500. Allocation comes from membership outreach budget.

3.

Requested by: James Telles/Michael Henderson

Subject: LRCFT Election Committee report & finalizing election notice

Time required for discussion: 10 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

LRCFT Election Committee report & finalizing election notice.

BUDGET IMPLICATIONS: none

4.

Requested by: Michael Henderson

Subject: Electronic Voting system: LRCFT Fall elections

Time required for discussion: 10 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

LRCFT needs to switch to an electronic voting system for a variety of reasons. In general, electronic voting is more reliable and cost efficient.

BUDGET IMPLICATIONS: TBD. But cheaper than using the US postal system.

5.

Requested by: James Telles and Jason Newman

Subject: Stewards program implementation committee

Time required for discussion: 10 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

The stewards program passed by the board last semester has been determined by our Elections Committee (James, Teresa A, Rebecca Goodchild, Oranit, Mike H, and me) to present several problems

in the context of LRCFT fall elections that require further discussion prior to implementation: Should all stewards be compensated? What is the relationship between steward's duties and rep duties?

We should form a committee to discuss the issues and make a recommendation to the board.

Steward's network:

<https://docs.google.com/document/d/1AcmaIDCw5HrWMb39MH1Z-atKz2-Vw8rinAuLcUhDzmg/edit?usp=sharing>

Budget implications: Compensating stewards will be very expensive. TBD

6.

Requested by: Jason Newman

Subject: LRCFT Fall Elections Nominating committee ARC appointee

Time required for discussion: 5 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Last meeting we formed an Elections Nominating committee. We need to appoint a final committee member from ARC.

The committee needs to make a report. From the LRCFT Constitution:

Article VI: Elections: Section 1. Any member in good standing may be nominated for office. A nominating committee shall be appointed by the LRCFT president, in consultation with the Executive Board, at least 30 days, but not more than 60 days, prior to scheduled elections for the purpose of identifying candidates for all offices. The report of said committee shall be presented at least 20 days prior to the scheduled election. Other candidates may be nominated by a petition signed by at least five LRCFT members and the candidate, and shall be received at least 15 days prior to the date of election.

BUDGET IMPLICATIONS: none

7.

Requested by: Jason Newman

Subject: Questions about reports? (DAS Pres. report, LRCFT Pres., Chief Neg. PAFC chair)

Time required for discussion: 10 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Providing reports at the start of the meeting takes too much time away from action items and discussions on other topics. These reports are provided ahead of the meeting. Read the reports and provide any questions to the report-providers later in the agenda.

BUDGET IMPLICATIONS: none.

8.

Requested by: Michael Henderson

Subject: LRCFT Town Hall: Davies Hall closure & PERB filing

Time required for discussion: 10 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Providing reports at the start of the meeting takes too much time away from action items and discussions on other topics. These reports are provided ahead of the meeting. Read the reports and provide any questions to the report-providers later in the agenda.

BUDGET IMPLICATIONS: none.

9.

Requested by: Belinda Lum

Subject: Success Coaches and Online Courses

Time required for discussion: 10 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Discuss the role of success coaches and recent LRCFT actions regarding their role in online courses.

BUDGET IMPLICATIONS: none

10.

Requested by: Jason Newman and Belinda Lum

Subject: DEIA/Peer Review email sent to faculty

Time required for discussion: 10 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

We sent an email to faculty on Monday, October 9 on accessibility and the faculty performance review process. Let's discuss what we've learned from faculty based on that email.

BUDGET IMPLICATIONS: none

11.

Requested by: Jason Newman

Subject: Use of the chat zoom function in LRCFT board meetings

Time required for discussion: 10 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

In the context of legal and fiduciary concerns regarding the chat function and Robert's Rules in hybrid zoom meetings, we need to discuss an appropriate use of chat in our board meetings. I asked our attorney, David Conway, to provide advice/guidelines in the form of a best practices document for chat use.

BUDGET IMPLICATIONS: none.

12.

Requested by: Jason Newman

Subject: LRCFT Membership campaign 2023-2024: campus reports

Time required for discussion: 10 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules

- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Now that we have signed another strong contract, we should activate a membership campaign for the academic year to sign up as many new members as possible. We are updating the membership form on the LRCFT website to reflect the new dues amount based on board decision. We will also receive our latest bargaining unit report that lists all LRCFT members from the district in late September. Let's discuss collectively how to best approach a membership campaign. Each campus team should create a workable plan to increase membership from their campus. Campus teams will update on progress to date.

BUDGET IMPLICATIONS: none

13.

Requested by: Jason Newman

Subject: LRCFT Exec. Board Policies Revisions: *Governance*

Time required for discussion: 5 minutes

Type of Consideration:

- 1st Reading Only
- Second Reading/Action
- 1st Reading/Action/Suspension of the Rules
- Discussion Item – No Actions
- Information Item Only

DESIRED OUTCOME: State the motion you want passed (Action Items) or the direction you need from the Executive Board (Discussion Items).

Discuss on-going board revisions to our existing constitution, policies, and by laws. Revising our constitution by the board, however, requires an at large LRCFT membership vote to ratify any changes. Let us begin the process of revamping our policies and by laws, taking one section at a time. Last Semester we discussed and accepted changes to the Dispute Resolution section of the policies. At our next meeting, let's examine another section, "Governance."

BUDGET IMPLICATIONS: none
