

Constitution of the Los Rios College Federation of Teachers Retiree Chapter

ARTICLE I NAME

The name of the organization shall be the Los Rios College Federation of Teachers Retiree Chapter (LRCFT RC) and it shall be comprised of those retired members of the LRCFT who pay the annual dues.

ARTICLE II PURPOSES

- Section 1. The purposes of the LRCFT RC shall be to:
- A. Assure that the State Teachers Retirement System serves the needs of active and retired California teachers;
 - B. Support public education;
 - C. Advocate for the professional interests of public school educators;
 - D. Study state legislation affecting the interests of retired educators and, when appropriate, promote or oppose such legislation.

ARTICLE III MEMBERS

- Section 1. Retired Los Rios faculty who support the purposes of the LRCFT RC and who, upon retirement, were members in good standing of the LRCFT for at least one year prior to retiring, may become members upon payment of annual dues.
- Section 2. No action of the LRCFT RC shall be based on ethnicity, gender, sexual orientation, national origin, religion, political beliefs or activities, age, or disability.
- Section 3. Each member shall be entitled to all of the rights, privileges, and benefits of the LRCFT RC.

ARTICLE IV DUES

- Section 1. Dues of the LRCFT RC shall be determined by the LRCFT Executive Board.

ARTICLE V MEETINGS

- Section 1. There shall be at least one (1) scheduled meeting of the LRCFT RC each semester. The number and time of such meeting shall be determined by the Standing Rules of the LRCFT RC.
- Section 2. The President may call special meetings of the LRCFT RC for the transaction of business at any time.
- Section 3. At least one meeting shall take place at the CFT Lobby Day weekend in Sacramento. Officers for the ensuing two-year period shall be installed at the LRCFT RC Lobby Day weekend meeting in even numbered years.

- Section 4. The LRCFT RC shall communicate with members by means of at least two newsletters during each academic year.

ARTICLE VI OFFICERS

- Section 1. The elected officers of the LRCFT RC shall be the President, Vice President, Secretary, and Treasurer.
- Section 2. The appointed officers shall be the Newsletter Editor and Parliamentarian.
- Section 3. Elections for officers shall be held in even numbered years at the CFT Lobby Day weekend. The term of office shall be two years.
- Section 4. The President of the LRCFT RC, with the approval of a majority of members of the LRCFT RC Executive Board, shall fill vacancies in any elective office.

ARTICLE VII DUTIES OF OFFICERS

- Section 1. The LRCFT RC President shall be responsible for:
- Building and maintaining chapter membership
 - Functioning as the communication conduit between the RC and the LRCFT Executive Board
 - Coordinating LRCFT RC meetings
 - Functioning in an advisory role to the negotiating team during the negotiation process
 - Conducting others duties as agreed to by the LRCFT Executive Board and the RC.
- Section 2. The LRCFT RC Vice President shall be responsible for:
- Acting as President in his/her absence
 - Performing other duties assigned and mutually agreed to by the RC President
- Section 3. The LRCFT RC Treasurer shall be responsible for:
- Receiving and collecting all monies due the RC.
 - Depositing all funds belonging to the RC in federally insured institutions in the name of the RC.
 - Withdraw none of said monies other than by check, signed by him/herself and countersigned by the RC President.
 - Preparing annually an itemized budget for presentation to the RC Executive Board members; preparing detailed annual reports of income and expenditures for presentation to the RC Executive Board to be audited by an independent certified public accountant chosen by the LRCFT Executive Board.
- Section 4. The LRCFT RC Secretary shall be responsible for:
- Taking charge of all books, papers and effects of the LRCFT RC.
 - Conducting correspondence pertaining to the office.
 - Acting as recording secretary, when necessary, of all RC Executive Board meetings.

ARTICLE VIII EXECUTIVE BOARD

- Section 1. The Executive Board of the LRCFT RC shall:
- A. Consist of the President, and all elected officers, and the chairpersons of all standing committees.
 - B. Have a quorum if the President or Vice President and four other members of the Board are present.
 - C. Have authority to approve payment of all expenses proposed by the Treasurer.
 - D. Meet prior to each RC meeting and at other times as specified by the President of the RC.
 - E. Have authority to approve presidential appointees of chairpersons to standing committees by majority vote.

ARTICLE IX AMENDMENTS

- Section 1. Proposed amendments shall be submitted to a Bylaws Committee of the RC to the Executive Board of the LRCFT for approval prior to submission to the membership of the RC.
- Section 2. Amendments approved by the Executive Boards of the RC and the LRCFT shall be published in the RC newsletter.
- Section 3. Proposed amendments which have been approved by the Executive Boards of the LRCFT and the RC shall be finally approved via a mail ballot by a two-thirds (2/3) vote of active members voting.

ARTICLE IX PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order shall govern the RC in all cases in which they are applicable and in which they are not inconsistent with the LRCFT.