

Article 14

Shared Governance (District Level)

14.1 Faculty/Management Shared Governance

14.1.1 The District and Federation agree that the Chancellor’s Cabinet, as described below, is the District-wide body for effective participation.

14.1.2 *Shared Governance Defined*

Shared governance is a collaborative goal-setting and problem-solving process built on trust and communication. The process involves representatives from appropriate constituent groups who engage in open discussion and timely recommendation in areas of District policy development and implementation not specifically restricted by any legal and policy parameters (Los Rios Policy P-3411).

14.1.3 *Purpose*

The Chancellor’s Cabinet will function as the District shared governance group and may take up issues of District-level significance which are not reserved by law, contract or agreement for negotiation, or which may be the responsibility of other groups. Any constituent group may place an issue before the Chancellor’s Cabinet for review and recommendation to the Chancellor. Constituencies are defined as faculty, classified, student and administration.

14.1.4 *Structure*

In order to facilitate discussions, a structure is to be implemented which will assure that all affected and appropriate constituencies have input and involvement in the resolution. All members of the Chancellor’s Cabinet will represent the interests of their constituencies. These interests could be those of either the constituency or the particular college. Members will assume the responsibility for considering the District-wide and college-specific implications of issues.

14.1.5 The Chancellor’s Cabinet may form task groups. Such task groups will report to the Chancellor’s Cabinet.

14.2 The membership of the Chancellor’s Cabinet shall be as follows:

14.2.1 Chair: District Chancellor

14.2.2 Faculty: Eight (8) faculty representatives consisting of the District Senate President, one (1) faculty member for each College senate not represented by the District Senate President, the LRCFT President, and one (1) LRCFT College President from each college not represented by the LRCFT President.

- 14.2.3 Administration: Five (5) administrative staff representatives consisting of the College Presidents and one (1) at-large administrator selected by LRMA.
- 14.2.4 Classified: Seven (7) classified staff representatives consisting of the respective presidents of Los Rios Classified Employees Association (LRCEA), the Los Rios Supervisors Association (LRSA), and the Los Rios Chapter of the Service Employees International Union (SEIU), and the Classified Senates for each college.
- 14.2.5 Student: Four (4) student representatives consisting of one (1) selected by each college's student government.

14.3 **Term**

The appropriate appointer shall determine the length of term of his/her appointees. All appointments for the succeeding year shall be identified no later than June 30. The Chancellor shall serve as Chair.

14.4 **Meetings**

- 14.4.1 During the regular academic year, meetings shall be held at least monthly on the fourth Monday of the month. Alternate and/or additional meetings will be held the second Monday of the month, if necessary.
- 14.4.2 In the event that the Chancellor is unable to attend, the Chancellor may designate a representative and a substitute chair.
- 14.4.3 A quorum shall be defined as follows: Attendance of two-thirds of the membership with at least one (1) representative from each college and from each constituent group in attendance.
- 14.4.4 Chancellor's Cabinet meetings shall be informal and recommendations shall be reached by consensus. If consensus cannot be reached, no recommendation will be forwarded.
- 14.4.5 Any member of the Chancellor's Cabinet may propose agenda items. These items will be presented to the Chair who will determine whether the item is within the stated purpose of the Chancellor's Cabinet. The Chancellor's Cabinet will be informed of all proposed agenda items and its disposition by the Chancellor. Items not included on the agenda can be raised as information items during the meeting.
- 14.4.6 The Chancellor's Cabinet may act on any agenda item. Such actions include recommending approval or disapproval, referring the item to a task group for further study, or deferring discussion of the item.

14.5 **Communication**

The Chancellor's Cabinet operates on a representative basis. Therefore, Chancellor's Cabinet members are responsible for communicating with their constituencies.

14.6 Agendas and Minutes

14.6.1 The Chancellor's Cabinet members shall receive all agendas and supporting documents in the week prior to a scheduled meeting.

14.6.2 All Chancellor's Cabinet members shall receive draft minutes of previous meetings in the week prior to the next scheduled meeting. Approved minutes shall be published and posted on the Districts' Internet site.